

State of Wisconsin/Department of Transportation
RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: December 31, 2009

Library Connectivity Pooled Fund Project TPF-5(105) http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
Project Title: Consultant Services Consultant: Maggie Sacco, CTC & Associates LLC maggie.sacco@ctcandassociates.com Patrick Casey, CTC & Associates LLC pat.casey@ctcandassociates.com	Project ID: 0092-06-31 Approved Starting Date: 11-11-05 Approved Ending Date: 12-31-10
WisDOT Administrative Contact: Ann Pahnke ann.pahnke@dot.state.wi.us	WisDOT Technical Contact: John Cherney john.cherney@dot.state.wi.us

Progress This Quarter

1. Technical guidance and support to members
 - Facilitated a peer exchange and two site visits to Minnesota DOT and Wisconsin DOT. Participants were TAC members from the two host sites and those from Michigan DOT, Ohio DOT and Louisiana DOTD/LTRC.
 - Consulted with Oregon DOT on transportation wiki proposal for SLA Transportation Division-UC Berkeley grant funding.
 - Nomination for sponsored membership for Pennsylvania DOT was approved this quarter.
 - Nomination for sponsored membership for New Jersey DOT was submitted and consideration began this quarter.
 - A site visit was conducted to Connecticut DOT this quarter.
 - Consulted with Louisiana DOTD/LTRC on statistical tracking software and integrated library systems software.
 - Continued consulting with MSDOT on data conversion and implementation of ILS and OCLC upload.
 - Provided ongoing technical cataloging assistance to convert bibliographic records into MARC format. Specifically, facilitated MARC cataloging activities including adding new items to WorldCat and TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.
2. Teleconferences
 - A Webinar was held on December 17, 2009 to discuss pooled fund business and share information learned at the Internet Librarian conference, October 26-28, 2009, by Sandy Brady (Louisiana DOTD/LTRC) and Jim Byerly (Mn/DOT).
3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Maggie Sacco attended the 89th annual TRB meeting January 10-14, 2010 and documented sessions and meetings that will be shared with the TAC and posted to the Web site.
 - Continued participation on the planning and selection committee for the TRB LIST Committee-sponsored poster session at the 89th annual TRB meeting in January, 2010.
 - Consultation was provided to Iowa DOT and Kansas DOT in development of their selected posters for the TRB session.
 - The *Transportation Librarian's Toolkit Second Edition* and TPF-5(105) Year 4 Annual Report were distributed widely in hard copy to the transportation community.

4. Workshops for librarians on the value of the *Transportation Librarian's Toolkit*
 - The second edition of the *Toolkit* was completed and disseminated electronically via LIBCON-L and posted to the Web site. Physical copies were distributed with copies of the annual report.
5. Annual meeting
 - Preliminary planning for the FFY 2010 annual meeting has been initiated with the WTKN, MTKN, ETKN and NTL.
6. Project Web site
 - The calendar was kept updated with all relevant dates and events including 2009 meeting schedules, updated throughout the quarter.
 - Updates and news items are posted on a bi-weekly basis.
7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.
8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
 - Preliminary discussion of the 2010 National TKN meeting took place with Task Force members.
 - Maggie Sacco participated on the TRB LIST Committee poster session selection committee.
 - Continued to facilitate guidelines, training, reporting and accounts for the TKN Resource Sharing pilot program.
 - Maggie continued to attend monthly teleconferences as a friend of the AASHTO RAC TKN Task Force.
 - Maggie continued to communicate regularly with the NTL director to ensure that pooled fund objectives align with National TKN plans.
 - Maggie continued to communicate the need for bi-annual reporting schedule for TLCat data; NTL is the catalog administrator and wants to take lead.
9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members
 - Maggie Sacco continued discussion with OCLC to develop an RSS feed for TLCat.
 - Maggie continued to work with OCLC on renewals and invoices for OCLC subscription services.
 - Pooled fund subsidies were within budget.
10. Implementation of focused research and technology projects
 - The National Resource Sharing pilot project continued to collect statistics and submit progress reports this quarter.
 - Maggie worked on selected projects including shipment of ASTM standards, further development of transportation ROI strategy, and expansion of the California LTAP G3 program to all states.
 - ASTM Standards – completed 12/10/09. A draft report was submitted this quarter.
 - ROI – discussion began this quarter on addressing this need in a peer exchange.
 - California LTAP G3 – completed 12/15/09. A draft report was submitted this quarter.

Work Next Quarter

1. Technical guidance and support to members
 - Site visits to New York DOT and Los Angeles County MTA will take place this quarter, if schedules permit.
 - Site visit planning for supporting members and site visits for librarians to other libraries will take place this quarter.
 - TAC approval of New Jersey DOT's sponsored membership will take place this quarter. A welcome packet will be sent upon activation of membership.

- Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities include assisting Mississippi DOT complete their ILS implementation and OCLC upload, assisting with Tennessee transitional needs, Michigan DOT's strategic plans, initial recommendations for establishing access to Idaho Transportation Department's library resources, online subscription resources, Louisiana DOTD/LTRC's ILS selection and implementation, and OCLC upload and digital content management.
- Resolution of Tennessee DOT's ILS migration and initial OCLC database upload, if staffing is in place.
- Continue to provide technical MARC cataloging assistance as requested by TAC members.

2. Teleconferences

- A quarterly TAC teleconference is planned for March 18, 2010.

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators

- Plan for 1-2 article submissions to periodicals read by upper management in state DOTs.
- Continue supporting the activities of the AASHTO RAC TKN Task Force and participating in teleconferences.
- Continue tailoring Benefits of TPF-5(105) documentation for members and prospective members.

4. Workshops for librarians on the value of the Transportation Librarian's Toolkit

- Continue to disseminate *Toolkit, 2nd ed.* online and in print.
- Initiate planning for *Toolkit* workshop Webinar.

5. Annual meeting

- Hold a teleconference with NTL director and regional TKN chairs to discuss combining the annual meeting with the NTKN and regional meetings.
- Set dates and location for the 2010 annual meeting this quarter.

6. Project Web site

- Continue to maintain the Web site with relevant dates and events updated throughout the quarter.
- Continue submitting updates and news items on a bi-weekly basis.
- Promote use of RSS feed for web site and use of widgets for communication and news by promoting use of the test pages and tools.

7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks

- Continue to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences with TKN chairs and NTL TKN representative.

8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others

- Work with Amanda J. Wilson of NTL and TKN chairs to provide information for post-2010 network planning.
- Continue to work on securing a bi-annual reporting schedule for TLCat data.
- Participate in development of NCHRP 20-75A directory of transportation information centers follow on project.
- Encourage close collaboration with ex officio TAC members, including TRB LIST committee incoming chair.

9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members

- TLCat and WorldCat invoices will be collected and paid.
- Continue to work with OCLC on development of an RSS feed for TLCat.

10. Implementation of focused research and technology projects

- No special projects are planned for this quarter.

Circumstances Affecting Progress/Budget:

Objectives were met this quarter.